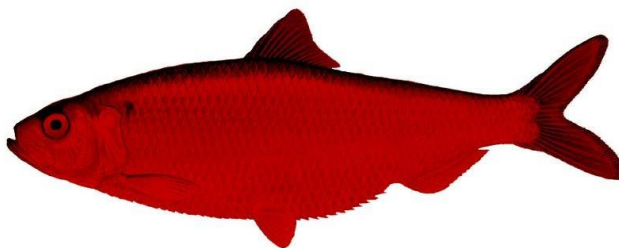


WESTLAKE HIGH SCHOOL  
THEATRE DEPARTMENT PROUDLY PRESENTS



**Red Herring**  
by Michael Hollinger

Show Dates:  
October 23, 24, and 25, 2014  
7:30pm

**AUDITION FORM  
AND PRODUCTION HANDBOOK**

Contact Information:

**THEATER DEPARTMENT**

Meredith Yanchak, [myanchak@eanesisd.net](mailto:myanchak@eanesisd.net)

INFORMATION CAN ALSO BE FOUND ONLINE AT:

**WWW.WHSCAST.COM**

## **Packet Instructions**

1. Before you fill out the audition form, **be sure to read the entire handbook, schedule and policy contract.** The schedule, contract, and handbook will be strictly adhered to during the rehearsal process and the performance.

*A student's foremost responsibility is to his or her academic work. Please read and consider the contents of this handbook carefully in order to completely understand all that is required to be part of such a production that will prove to be extremely time and energy consuming. Students must realize that they cannot always participate in every activity and they must be able to decide what they are able to accomplish and abide by their decision.*

2. ALL information must be filled out in order to audition for any role.

- *The policy contract must be signed by you and the parent listed as the main contact. The audition forms and contract will be collected at your audition. The handbook is yours to keep.*
- *A picture should be attached to the general information form. A HEADSHOT (head and shoulders only) is best. If you cannot find a suitable picture, we'll take one for you on the day of your audition.*

3. **Sign up for your audition!** Please take the earliest available time that suits your schedule. Sign-up sheets will be located on the bulletin board in the FOYER of Room 111 (Ms. Yanchak's classroom).

Auditions will be held in the Black Box Theatre:

- o **Tuesday, September 9, 2014 (4:15pm – 6:30pm)**
- o **Wednesday, September 10, 2014 (4:15pm – 6:30pm)**
- o **Thursday, September 11, 2014 (4:15pm – 6:30pm)**

4. Please arrive promptly and prepared. Prepare ONE of the monologues attached or prepare a 30-45 second monologue of your choice that you feel suits you (either comedic or dramatic). **The monologue should be memorized. Be prepared to work creatively with the monologue during your audition.**

5. Questions? See Ms. Yanchak in Room 111, or via the contact information on the cover page.

# RED HERRING Audition Information Form, pg 1 – PLEASE PRINT CLEARLY

Full Name (as you would like it to appear in a program)

\_\_\_\_\_

Year in School (Circle One)                      9                      10                      11                      12

## STUDENT CONTACT INFORMATION

Home Phone:

Cell Phone:

Email address \_\_\_\_\_

Parent/Guardians(s) Name(s) \_\_\_\_\_  
\_\_\_\_\_

## PARENT/GUARDIAN CONTACT INFORMATION

Home Phone:

Cell Phone:

Work Phone:

Email address \_\_\_\_\_

## STUDENT SCHEDULE INFORMATION

Please list your current class schedule below:

Period	Class	Teacher	Room #
1			
2			
3			
4			
5			
6			
7			
8			

# RED HERRING Audition Information Form, pg 2 – PLEASE PRINT CLEARLY

Full Name \_\_\_\_\_

If not cast, are you willing to accept a technical role in the show (circle one)

**YES**

**NO**

List most recent theater experience (including any technical experience — costumes, makeup, props, etc.). Please include title of the show and the role you played. Also, feel free to include any theater camp or theater class experience you may have.

Number	Title of the Production	Role	Theater/Venue
1			
2			
3			
4			
5			
6			
7			
8			

**Please attach a CURRENT color photograph of yourself below.  
(A headshot is best – head and shoulders only.  
School photographs and photocopies are acceptable.)**



# **Red Herring PRODUCTION HANDBOOK**

## CONDUCT

Being involved with any production is a privilege that should not be abused. It should always be remembered that, as a cast or crew member, you are a highly visible symbol of Westlake High School. Therefore, you should always maintain a high level of self-discipline in order to ensure that credit will be shown both to yourself and to your school. It should never be necessary for any of the directors or a parent/volunteer to reprimand a student for breaking a rule that has been established in the best interest of all members of the production. **Whether you are rehearsing, performing, working behind the scenes, or part of an audience, you will conduct yourself in a manner that is in accordance with the Westlake High School Student Code of Conduct.**

## EQUIPMENT

All cast members will be issued a script. This script is on loan from the department and must be returned in the condition in which it was issued to you or the cost of the script will become your responsibility (with the exception of highlighter marks). Students are required to provide a pencil to record blocking, additions, and alterations. The cast is expected to take scripts home and memorize material, but scripts must return with the student for use at the next rehearsal. Attending a rehearsal without any and all proper materials is **inexcusable** and **will not be tolerated**. The set, props, and costumes that we use are the property of the theatre department – or often rentals or the personal property of other people – and the cast members are **required** to treat these items as carefully and with the same amount of respect as if they were their own possessions.

## REHEARSALS

The final rehearsal schedule will be posted weekly – online (whscast.com) and on the bulletin board in Room 111. The dates of the rehearsal period have been provided for you, as well as the tentative schedule for the entire production period. Please note that we have closed rehearsals and that **no outside people** (friends or family) will be allowed to enter a rehearsal space during a rehearsal.

Because our rehearsal time is very limited, we ask for parental cooperation in scheduling outside appointments for our cast and crew members that will not conflict with the rehearsal schedule. Prior notice must be given for any absence – including absence due to illness – from rehearsal. (Information for this notice will be distributed at the first rehearsal.)

If a student's tardiness or absence from rehearsals begins to detract from the quality of the production and the morale of the cast, the director may discontinue a student's participation in the production at any given time within the rehearsal period leading up to the nights of the performances. Therefore, excessive absences or tardiness may result in dismissal from the cast or crew.

**STUDENTS MUST MAINTAIN UIL ELIGIBILITY IN ORDER TO BE A PART OF THIS PRODUCTION. STUDENTS MUST PASS ALL OF THEIR CLASSES IN ORDER TO PARTICIPATE IN THIS ACTIVITY. STUDENTS MAY BE CUT OR REASSIGNED DUE TO UIL ELIGIBILITY STATUS (NO PASS/NO PLAY).  
A PASS BY DATE WILL BE DISTRIBUTED AT THE FIRST REHEARSAL.**

## COSTUMES

While the production staff does its best to provide costumes and props to fulfill the needs of the script, occasionally some aspects of each cast members' costumes cannot be provided. It is the responsibility of each cast/crew member to provide components as requested to complete their costumes and props.

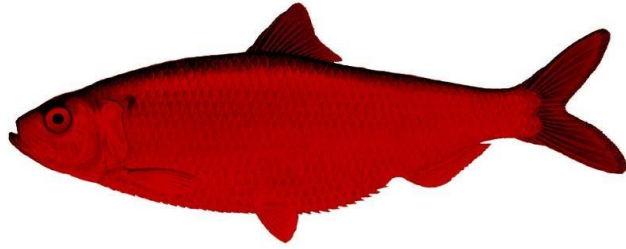
## CAST AND CREW FEES

Any student selected to be part of the production of "Red Herring" as a cast or crew member will be expected to pay a one-time, non-refundable fee of \$35 to cover the cost of tech week meals/t-shirt/makeup and other incidental costs incurred during production.

## **REHEARSAL AND PERFORMANCE BEHAVIOR**

1. There will be no gum chewing at any time. No food or drinks will be allowed into the rehearsal space.
2. Upon entering the rehearsal space, get out your rehearsal materials. Have a seat and wait for further instruction.
3. Excessive talking will not be tolerated.
4. Cell phones must be **TURNED OFF** or they will be collected. Parents should plan to contact their student only **BEFORE** and **AFTER** scheduled rehearsals. (Emergency contact information will be distributed at the first rehearsal.)
5. Non-cast/crew members may **NOT** attend rehearsals. Rehearsals are strictly closed.
6. Lines must be memorized by October 1, 2014.
7. Inappropriate behavior may result in dismissal from the production.

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**PARENT/STUDENT CONTRACT**

**Student:**

I, \_\_\_\_\_, have read the policies and viewed the calendar. I understand that completion of my audition does not guarantee me a role in the cast or crew. I am committed to the success of this production and, if chosen as a company member, agree to follow the rules set forth in this policy. I agree to attend all rehearsals and performances required throughout the production period and to fulfill my duties as a company member. I understand that if I do not follow the rules set forth, I may be released from this production.

*Student Signature* \_\_\_\_\_ *Date* \_\_\_\_\_

**Parent/Guardian:**

I, \_\_\_\_\_, allow my student, \_\_\_\_\_ to audition, (if chosen) rehearse for and perform in this WHS production. I understand that completion of an audition does not guarantee my student a role in the cast or crew. I have read the policies and have viewed the calendar. I understand that if my child cannot commit to the schedule and/or follow the rules set forth, he or she may be released from this production.

*Parent Signature* \_\_\_\_\_ *Date* \_\_\_\_\_